




## Annual Report to Council 2018

### General Information

Logo	Organisation	
	<b>Institute of Healthcare Engineering, Australia</b>	
	<b>Certificate Number</b>	<b>Number of Members</b>
	450	
	<b>Date of Issue</b>	

### Additional Distinctions

### Association Abstract

The Institute of Healthcare Engineering, Australia (IHEA), is the relevant professional organisation for those responsible for designing, operating and maintaining the built environment and infrastructure. Membership of the IHEA embraces a broad cross-section of individuals and organisations, including healthcare facility managers, asset managers, energy managers, engineers, supervisors, consultants, suppliers and related professionals.

Members have the opportunity to network and share practical experiences and gain access to information on developing technologies. Membership levels are based on the applicant's qualifications and relevant experience, from apprenticeship through to degree qualified and experienced individuals and corporate entities. One of our key objectives is to cultivate and maintain the highest standards of knowledge, skill, ethics and efficiency of those involved in all facets of healthcare facility operations.

The Institute encourages the ongoing professional development of its members through the organisation of regular branch meetings, seminars and conferences and publication of our flagship journal, "Healthcare Facilities". The Institute also supports and encourages further education, enabling advancement to higher grades of membership.

### Update and Academy (September 2017 – October 2018)

(Conference, Course, Technical Educational Leading to Qualifications Seminar, Branch meeting, Congress, etc)

Kind	No.	Title	Hours
National Conference		Compliance in Motion	48
Branch Meetings		State Branch meetings held in 5 states (40 meetings in total)	60
State Seminars		Seminars held in 5 states twice a year in each state (10 seminars in total)	20

### Brief activity report of the organisation (additional activities)



IHEA membership remains steady at approx 450 members.  
During February 2018 the Board undertook a facilitated Directors' performance review.

The review focused on three key areas

- Future Role of the Chair
- Board Performance Assessment 2017
- Board Skills Assessment 2017

As an outcome from the review, there were a number of recommended actions which the Board have embraced.

It is pleasing to note the consultant's summary comments;

"In our experience, the IHEA Board performs its governance role very well, particularly given the voluntary nature of its directorship, the generous personal time commitment that Directors give and the dispersed membership spread geographically across Australia. Like all Boards it has challenges but it is open to discuss these. The Board displays a high level of respect for its Directors.

For a Not for Profit Board it has a good diversity of talent and skill set and it is evident that it strives for improvement in all facets of its operations and wants to keep abreast of best practice. There is much goodwill amongst its Directors and strong relationships with the very capable CEO".

The focus of the past year has been on the International Federation of Hospital Engineering (IFHE) Congress however the past year has also witnessed the Organisation take huge steps towards meeting its strategic goals and vision to ensure that "the IHEA is the recognised peak professional body for health engineers and facilities management, designing and delivering relevant professional development, providing a sound and accessible knowledge base and connecting professionals within the field for advancement of knowledge and skills."

A number of policies and key documents have been updated during the year including;

- A revised Code of Conduct for members
- Privacy policy
- Policy governing the use of the IHEA logo
- The Directors Manual

The national members' survey was undertaken in September with the outcomes analysed and discussed during a strategy day in February 2018.

As part of the review of the contract between the IHEA and the FMA, The CEO and the National Secretary met with representatives of the FMA in early December. The relationship between the IHEA and the FMA continues to grow and is proving very beneficial to the organisation

The IHEA is progressing a partnership with Intrinsic Learning to support the development of a mobile application that will allow members to easily and simply record all Continuing Professional Development that they undertake, across a number of platforms to support ongoing professional membership, incorporating a new IHEA Capabilities Framework.


This partnership will also support the IHEA in relationships with accredited education associations including the FMA and their Diploma in Facilities Management

The Board continues to work on all aspect and engages very well Australia wide.

Note: This document must be presented with "National Member Data Sheet" updated.

## National Member Data Sheet

### General Information

Logo	Organisation	
	<b>Certificate Number</b>	<b>Number of Members</b>
		450
	<b>Date of Issue</b>	
<b>Additional Distinctions</b>	<b>Association Abstract</b>	



**INTERNATIONAL  
FEDERATION  
OF HOSPITAL  
ENGINEERING**

<b>Web Site:</b>	<b>www.ihea.org.au</b>		
<b>President :</b>	<b>Peter Easson</b>		
<b>Address</b>			
<b>Country:</b>	<b>Australia</b>	<b>Community town:</b>	<b>ACT</b>
<b>Suburb:</b>	<b>Conder</b>	<b>Street:</b>	<b>PO Box 6203</b>
<b>Exterior Number:</b>		<b>Interior Number:</b>	
<b>Zip Code:</b>	<b>2906</b>	<b>Telephone number 1:</b>	<b>1300 929 508</b>
<b>Fax:</b>		<b>Telephone number 2:</b>	
<b>Email:</b>	<b>Ceo@ihea.org.au</b>	<b>Social media:</b>	
<b>Council 1</b>			
<b>Name(s)</b>	<b>First Last name</b>	<b>Second Last name</b>	
<b>Peter</b>	<b>Easson</b>		
<b>Address</b>			
<b>Country:</b>	<b>As above</b>	<b>Community town:</b>	
<b>Suburb:</b>		<b>Street:</b>	
<b>Exterior Number:</b>		<b>Interior Number:</b>	
<b>Zip Code:</b>		<b>Telephone number 1:</b>	
<b>Fax:</b>		<b>Telephone number 2:</b>	
<b>Email:</b>		<b>Social media:</b>	
<b>Council 2</b>			
<b>Name(s)</b>	<b>First Last name</b>	<b>Second Last name</b>	
<b>Karen</b>	<b>Taylor</b>		
<b>Address</b>			
<b>Country:</b>	<b>As above</b>	<b>Community town:</b>	
<b>Suburb:</b>		<b>Street:</b>	
<b>Exterior Number:</b>		<b>Interior Number:</b>	
<b>Zip Code:</b>		<b>Telephone number 1:</b>	
<b>Fax:</b>		<b>Telephone number 2:</b>	
<b>Email:</b>		<b>Social media:</b>	
<b>Additional Notes:</b>			